

<p><b>Overview of Family Law</b></p> 	<p>The face of Family Law is changing and this course is designed to help participants understand the Family Law Division of the Superior Court of California. We will focus mainly on a general overview of Family Law's current court operations, proceedings, and filings.</p> <p>Through in-class discussion, an interactive Power-Point presentation and activities, participants will be able to:</p> <ul style="list-style-type: none"> <li>★ Define Family Law</li> <li>★ State the purpose of Family Law Court</li> <li>★ List components of Family Law</li> <li>★ Define key documents</li> <li>★ Differentiate the different types of hearings</li> <li>★ Describe the contested and uncontested process of litigation</li> </ul>	 <p><b>Mitzzi Kaufman</b></p> <p>Technical <b>3 hours</b></p> <p>CIMCE APPROVED</p> <p>Click <a href="#">HERE</a> to meet the Trainer!</p>
<p><b>Overview of Domestic Violence</b></p>	<p>This course is designed to help participants understand the Domestic Violence case type. We will focus mainly on a general overview of current court operations, proceedings, and filings as it pertains to Domestic Violence.</p> <p>Through in-class discussion, and interactive Power-Point presentation and activities participants will be able to:</p> <ul style="list-style-type: none"> <li>★ Define Domestic Violence</li> <li>★ Describe Protection Order Types</li> <li>★ Explain Emergency Protective Orders</li> <li>★ Define key documents</li> <li>★ Recognize the different types of hearings</li> <li>★ Outline the Life of a Domestic Violence Case</li> </ul>	 <p><b>Mitzzi Kaufman</b></p> <p>Technical <b>3 hours</b></p> <p>CIMCE APPROVED</p> <p>Click <a href="#">HERE</a> to meet the Trainer!</p>
<p><b>Module 5 Leadership I Program</b></p> <p><b>Please note: *This is the final opportunity to complete this required class for the Leadership I Program.</b></p>	<p><b><i>Conflict Management &amp; Problem Solving Techniques</i></b></p> <p>Conflict is inevitable. People disagree; they argue, sometimes, there is conflict. Conflict management is a way of resolving conflict early, by means of skilled communication and negotiation. We need to know how to handle the problem quickly; and how to defuse the situation before it gets out of hand. Do you handle conflicts well?</p> <p>This course will provide effective problem solving techniques to resolve difficult situations; provide clear communication to influence others; and details on how effective communication assists in problem solving and decision-making.</p> <p>Through lecture, discussion, and interactive scenarios and exercises you will improve your abilities to manage conflict. Everyone should attend this Leadership course.</p> <p>This course is designed to demonstrate and teach correct conflict management principles: it is designed to help you to manage any conflict situation. It provides a reference points to enable you to deal with conflicts in a clear, rational, assertive, and non-aggressive manner.</p>	 <p><b>Curtis Germany</b></p> <p>Personnel Mgmt. Org. Mgmt. Personal Dev. Communication <b>6 Hours</b></p> <p>Click <a href="#">HERE</a> to meet the Trainer!</p> 

<p><b>Module I Court Clerk Certificate Program</b></p> <hr/>	<p style="text-align: center;"><b><i>How to be an Effective Public Speaker</i></b></p> <p>Whether we are talking in a team meeting or presenting in front of an audience, we all must speak in public from time to time. We can do this well or we can do this badly, and the outcome strongly affects the way that people think about us. This is why public speaking causes so much anxiety and concern.</p> <p>With thorough preparation and practice, you can overcome your nervousness and perform exceptionally well. To become an effective public speaker, you must focus on the speaking and let go of the “public.” Think of it as a conversation between you and the audience. In this class, we will learn the principles of public speaking and then practice those principles and receive feedback on the process. You will also leave with an action plan for future opportunities to be an effective speaker in-group presentation.</p> <p>Through discussion and exercises class participants will:</p> <ul style="list-style-type: none"> <li>• Discuss effective strategies to use when presenting information in a variety of settings.</li> <li>• Review the 10 tips for presenting information effectively and present information to the class on the information identified.</li> <li>• Practice presenting information in the class through short quick exercises in small groups and in large groups.</li> <li>• Create a template and action plan.</li> </ul>	<div style="text-align: center;">  <p><b>Brenda Lussier</b></p> <p>Career and Personal Development Communication <b>6 hours</b></p> <p><a href="#">Click HERE to meet the Trainer!</a></p>  </div>
<p><b>Module II Court Clerk Certificate Program</b></p> <hr/>	<p style="text-align: center;"><b>Who Moved My Cheese?</b></p> <p>Although change is happening everywhere, most people do not think about change itself. The purpose of this training is to take a closer look at change, understand it better, and gain skills to help you face change with less stress – and more success.</p> <p>Through discussion and exercises class participants will:</p> <ul style="list-style-type: none"> <li>• Discuss how to prepare for upcoming change or adapt to change within an organization.</li> <li>• Identify his/her current change skills.</li> <li>• Explain the four change skills necessary to succeed at change.</li> <li>• Interpreting your change profile to analyze your personal change readiness, change anticipation, and change energy.</li> </ul>	<div style="text-align: center;">  <p><b>Cynthia Maynard</b></p> <p>Career and Personal Development Communication <b>6 Hours</b></p> <p><a href="#">Click HERE to meet the Trainer!</a></p>  </div>

## Meet the Trainers...

In addition to our hardworking Executive Board, Directors, Committee Members, and our loyal members, it also takes a dedicated team of educational experts in their field to deliver information to include and how to deliver it in an easily digestible format.



**Curtis Germany**

**Curtis Germany** is the Labor Relations Manager for the City of Henderson, and has held this position since 2016. Prior to relocating to Nevada, he was the Employee & Labor Relations Director for the Riverside Superior Court for 8 years. Mr. Germany's expertise includes employee & labor relations, staff training, and worker's compensation. Prior to coming to the court Curtis was a Workers Compensation Claims Adjuster for the State Compensation Insurance Fund for 5 years. Mr. Germany received his BA from CSU San Bernardino, his MBA from University of Redlands, and is certified as a Senior Professional in Human Resources (SPHR).



**Mitzi Kaufman**

**Mitzi Kaufman (Orange County)** is the Program Coordinator/Specialist (PCS) for the Family Law Division at Orange County Superior Court. She has held this position since February 2016. As a PCS, she is responsible for training courtroom staff in procedures and Odyssey (new computer system); assisting with information gathering for legislation and procedures; making recommendations regarding Orange County Court's business process; and helping to provide staff with tools, tips, and Quick Reference Guides needed to perform their duties. As an experienced PCS, she is the lead trainer for the Family Law Division and conducts training for all newer staff members. Additionally, she provides specialized presentations developed specifically for judicial officers and management. She states that her favorite part of this position is being able to transfer her extensive knowledge to new staff that have never experienced Family Law before. She is so pleased when "she sees the light bulb go off" and they are able to become confident experienced courtroom staff after her training(s)! Prior to this position, Mitzi was a courtroom clerk in the Family Law Division for eight (8) years, a courtroom assistant for five and half (5½) years and a filing clerk on the Domestic Violence and Family Law OSC filing windows for one (1) year. She worked in the designated Domestic Violence courtroom as a courtroom clerk for almost one (1) year. Also, she was a courtroom clerk in the Probate Division for three (3) years. She reached the Courtroom Clerk Level Three position in the Family Law Division in November 2014. As there was no official training position when she promoted to the courtroom clerk position in April 2005, she has been peer training fellow courtroom clerks since 2006 and continued to peer train until she was promoted to her current position. She has been employed with Orange County Superior Court for seventeen and a half years.



**Brenda Lussier**

**Brenda Lussier** is recently retired as Executive Director of Human Resources with the Riverside Superior Court. Prior to this she worked for the San Diego Superior Court and El Cajon Municipal Court in Human Resources/Staff Development and with San Diego County Department of Social Services for over 12 years in various positions, the last 5.5 years were in Human Resources/Training and Development. Ms. Lussier has worked within the Human Resources field for the past 20 years. She has designed and implemented training programs for over 22 years. Ms. Lussier became a member of California Courts Association in 1997 when she joined the courts and is past president of the association. She also has been very active in other organizations that support education such as the Association of Court Trainers (president – 3 years) and National Association for Court Managers. She has served as the chair for the Statewide (AOC) Manager and Supervisor Education Committee and HR Professional Workgroup. Ms. Lussier's education includes a Bachelor's degree in Psychology and Sociology and a Masters in Organizational Management. She is a graduate of the Management Academy of San Diego County and Leadership East County.



**Cynthia Maynard**

**Cynthia Maynard (Riverside County)** is a Leadership & Organizational Development Specialist with the Superior Court of California, County of Riverside. She has been with the court for ten years. Ms. Maynard's expertise includes; leadership and staff development, curriculum development, facilitates the development live training for court personnel, manages and coordinates the court's staff development programs i.e. Workforce Development, and the Court Certificate Program. Cynthia came to the Superior Court with twenty years of elementary, secondary, and adult education teaching experience in California and Hawaii. In addition, she developed and successfully implemented a Quality Management Systems Program for BMW North America and was a corporate trainer in the automotive industry. Cynthia has facilitated classes of the California Court Association, and the Center for Judicial Education and Research (CJER). Cindi attended California State University, San Bernardino, University of California, Riverside, and the University of Hawaii. She holds a California Designated Subjects Lifetime Teaching Credential. In 2017, Cynthia completed the National Center for State Courts – Institute of Court Management – Level I and Level II Certification.