

2017 Redding Training Classes

<p>Overview of Family Law</p>	<p>This overview is geared towards those who want to have an understanding of Family Law.</p> <p>Through lecture and exercise sequence, the facilitator will give participants a better understanding of the following:</p> <ul style="list-style-type: none"> ★ Identify the different case types in Family Law. ★ Understand the different ways a case is finalized. ★ Life of a typical dissolution case. ★ Family Law Jurisdiction. ★ Types of hearings. ★ Requirements to finalize a dissolution case. 	<p>Zeke Armenta</p> <p>Technical 3 hours</p> <p>*Morning Session Only</p> <p>CIMCE APPROVED</p>
<p>Overview of Domestic Violence</p>	<p>This course is designed to help participants understand the Domestic Violence case type, and will focus mainly on a general overview of current court operations, proceedings, and filings as it pertains to Domestic Violence.</p> <p>Through discussion and exercises class participants will discuss:</p> <ul style="list-style-type: none"> ★ What is a Domestic Violence Restraining Order? ★ Who can request a Domestic Violence Restraining Order? ★ Life of a Domestic Violence Restraining Order. ★ Describe Protection Order Types. ★ Define key documents. 	<p>Zeke Armenta</p> <p>Technical 3 hours</p> <p>*Afternoon Session Only</p> <p>CIMCE APPROVED</p>

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<p>Module I Court Clerk Certificate Program</p> <hr/> <p>How to be an Effective Public Speaker</p>	<p><i>How to be an Effective Public Speaker</i></p> <p>Whether we are talking in a team meeting or presenting in front of an audience, we all must speak in public from time to time. We can do this well or we can do this badly, and the outcome strongly affects the way that people think about us. This is why public speaking causes so much anxiety and concern. With thorough preparation and practice, you can overcome your nervousness and perform exceptionally well. To become an effective public speaker, you must focus on the speaking and let go of the “public.” Think of it as a conversation between you and the audience. In this class, we will learn the principles of public speaking and then practice those principles and receive feedback on the process. You will also leave with an action plan for future opportunities to be an effective speaker in-group presentation.</p> <p>Course Objectives:</p> <ul style="list-style-type: none"> • Discuss effective strategies to use when presenting information in a variety of settings. • Review the 10 tips for presenting information effectively and present information to the class on the information identified. • Practice presenting information in the class through short quick exercises in small groups and in large groups. • Create a template and action plan. 	<p>Brenda Lussier</p> <p>Career and Personal Development</p> <p>Communication 6 hours</p> <p>*All Day Session</p>
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<p>Module II Court Clerk Certificate Program</p>	<p><i>Who Moved My Cheese?</i></p> <p>Dr. Spencer Johnson created the story of <i>Who Moved My Cheese?</i> to help him deal with a difficult change. It has helped millions of people improve their careers.</p>	<p>Cindi Maynard</p>
<p>Who Moved My Cheese?</p>	<p>The purpose of this training is to take a closer look at change, understand it better, and gain change skills to help you face change with less stress – and more success.</p> <p>Using simple principles and practical ideas this class will help you succeed with organizational change in these stages:</p> <ul style="list-style-type: none"> ➤ Stage 1: Preparing for Change ➤ Stage 2: Gaining Change Skills 	<p>Organizational Change 6 Hours</p> <p>*All Day Session</p>