

CCA SAN MATEO CONVENTION CLASSES

SATURDAY, AUGUST 18, 2018

LEADERSHIP II – Module I

Planning and Budgeting Today for Tomorrow's Challenges (6 hours)

Facilitator: *Brenda Lussier, Retired Chief Deputy of Human Resources, Superior Court of CA, County of Riverside*

This class discusses the budget process for the courts and how funding is applied to the operational decisions made in a court and the importance of short term and long term planning for a person who want to manage in the court.



REGISTER TODAY



LEADERSHIP II – Module II

Emotional Intelligence: A Key Competency for Successful Leaders (6 hours)

Facilitator: *Kristine Van Dorsten, Senior Education Developer, CJER*

To be a successful leader is to know and harness the power of Emotion Intelligence (EI). Whether managing a change initiative, supervising employee performance, tackling difficult conversations, or building relationships, participants will learn how EI is a critical competency underlying many leadership skills.

Introduction to the Courtroom (3 hours)

Facilitator: Kelly Sullivan: Criminal and Civil Operations Director, Superior Court of CA, County of Sacramento
This class is designed to give courtroom staff and Interpreters an overview of courtroom proceedings.



Courtroom Procedures and Evidence Exhibits (3 hours)

Facilitator: Kelly Sullivan: Criminal and Civil Operations Director, Superior Court of CA, County of Sacramento
This class is designed to outline the knowledge, skills and abilities needed to successfully fulfill courtroom responsibilities throughout a trial.



JBSIS – Data Element: What a Clerk Needs to Know (6 hours)

Co-Facilitator: Suzanne Schleder: Senior Business Systems Analyst, Judicial Council IT Operations & Programs Division

Co-Facilitator: Chris Belloli: Supervisor, Office of Court Research, Judicial Council CA



This course is designed to present court staff with an overview of the Judicial Branch Statistical Information System (JBSIS), with an emphasis on how JBSIS relates to our everyday work and how our business processes align with data elements of the JBSIS reports. This course will also provide a detailed review of the JBSIS Court Executive Officer Advisory Committee (CEAC) Modifications new for 2018 and discuss configuration changes and effects on case management systems, the Web Portal, and transition reports.

