



# The Minute Book

Summer 2019

## California Court Association's 67th Annual Convention & Training Day

*In beautiful San Diego, California!*

### EDITORIAL STAFF

#### CHAIR & EDITOR

Victoria Borjesson

Ventura County

805.289.8519

805.477.5890 Fax

#### Committee Members

Teresa Rodriguez, Ventura

John Wilson, Ventura

Juan Jaquez, Ventura

Maria Martinez, Ventura

Melissa DiCiolli, Ventura



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## August 16-17, 2019

### Hilton San Diego Mission Valley

### \$125 Room Rate - 1-800-682-6099

### 901 Camino Del Rio South

### San Diego, CA 92108

### 619-543-9000

**REGISTRATION IS NOW OPEN! CLICK HERE!**

**[www.calcourt.org](http://www.calcourt.org)**



**Do YOU know the way to CCA?**



If you're going to live, leave a legacy. Make a mark on the world that can't be erased.

Maya Angelou



Greetings CCA members and CCA community:

I have had the privilege of serving on the CCA board for three years, the last two of which have been served as YOUR President. It has been very exciting, and a lot of hard work, but I have truly enjoyed my time serving as president, and feel very fortunate to have had this opportunity.

Through executive board service, I have been able to continue connecting with the community, and continued to hone my skills in leadership, worked collaboratively with an amazing executive board, and made friends and connections with other court professionals throughout the state of California and beyond.

Though my term as president has ended, I can step down with confidence and look to our future, as I pass the torch to Michelle Baldwin. Through her leadership, and the amazing new board, I know CCA will continue to support this amazing community and further the mission of CCA. I am so proud that with the hard work of our Executive Board, ARC Business Team, CCA Committee Chairs, CCA Directors and the entire membership, we were able to meet most of our strategic goals.

Lastly, I want to encourage each and every one of you to get involved in any way that you can. CCA needs you to be the voice(s) on our work and help shape our collective future. This organization can only be as great as its members and those willing to be involved. Only together can we ensure that everyone, not only in our field, but in business, government, media, and the public understand the power and value of CCA's mission.

Thank you all for your time and support over the years, and for years to come.

*Make your mark.*

Fondly,

*Lorraine Benavides*

*Your 2018-2019 CCA President*



### Mission Statement

To Provide a Forum for Education and Best Practices in the Development of Court Professionals



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**PUBLICATION JUVENILE**  
VACANT  
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*Make the most out of your membership—join a committee!*

**Tell Me More**





By **Cindi Maynard**, Training & Certification Chair  
Riverside County

# CCA Spring Training Days Highlights



Greetings CCA Members!

On behalf of the CCA Executive Board, the CCA Business Team and the Training & Certification Committee, we wish to thank everyone who attended the Spring Training Day and CCA Certification Training in Fresno County on April 12-13, 2019. Once again, CCA enjoyed another incredible 2 days of training events which were also enjoyed by everyone in attendance. But you rather than take my word for it...just ask Flavia Mancuso from Orange County “why leadership is so important” or Linda Quinones from Ventura County about her positive training experience!



Hope to see you all in San Diego at CCA’s 67th Annual Convention on August 16-17, 2019!

Click [HERE](#) for more info!

## CCA LEADERSHIP CERTIFICATION PROGRAM II



To Cindi (Maynard)

I am in awe of the quality program you put together for Fresno Spring Training Day. Your contagious and powerful energy makes me want to push forward towards a different future and I've chosen the right organization, with the finest people to lead me.



**FLAVIA MANCONI**

Certified Court Interpreter  
Orange County



Thank you for all your knowledge, your passion, your honest guidance, and supportive spirit. I am grateful for having participated and I look forward to more!

## CCA PREPARING FOR LEADERSHIP



Our trainer Rob Marshall was great, he said he was only there to guide us through what type of leader we would be and that is exactly what he did. I'm a true believer that training helps us see a vision in the future but it's up to us to put that training into action to be successful".



**LINDA QUINONES**

Court Processing Assistant Collections  
Ventura County



About networking opportunities: "The four of us who sat together are making an effort to see each other again at the convention.





# Snapshot CCA - Fresno Training Days

By Juan Jaquez, Ventura County—CCA Photographer, 2018-2019





# Snapshot CCA - Fresno Training Days

By Juan Jaquez, Ventura County—CCA Photographer, 2018-2019





# 2019

67TH ANNUAL  
CALIFORNIA COURT  
ASSOCIATION  
CONVENTION  
SAN DIEGO, CALIFORNIA  
AUGUST 16-17, 2019

The City of  
**SAN  
DIEGO**



### Hilton San Diego Mission Valley

901 Camino del Rio South,  
San Diego, California, 92108,  
619-543-9000

**Registration Info Coming Soon!**

[www.calcourt.org](http://www.calcourt.org)



***Do YOU know the way to CCA?***



# CALIFORNIA COURT ASSOCIATION 2019 ANNUAL CONVENTION

MEET YOUR  
FACILITATOR

## VICARIOUS TRAUMA TRAINING

This course is an introduction to the topic of Vicarious Trauma. It is intended to help court staff understand what vicarious trauma is, recognize the signs of vicarious trauma, and learn strategies to help address vicarious trauma.

\*This course is 3.5 hours and CIMCE approved.

### COURSE OBJECTIVES

- Define Vicarious Trauma
- Discuss brain development, and how trauma affects the brain
- Identify types of trauma and how each differ
- Describe the impact on those that work with/or around trauma
- Recognize the effects of vicarious trauma
- Discuss a variety of self-care strategies

Martha "Marrrta" Daggett is originally from the Dominican Republic. She has a degree in Counseling Psychology from California Baptist University where she's also an Adjunct Professor. She provides individual and family therapy as well as classroom observations and interventions for mental and behavioral health concerns. She's trained in crisis intervention as well as EMDR, a cutting-edge therapy technique used to overcome trauma. She's also a skilled PCIT and TF- CBT provider, and provides trauma trainings. Martha resides in Redlands with her family and when she isn't helping others through their trauma she coaches her youngest daughter's soccer team, sings in a band and works in her garden.



MARTHA "MARRTA"  
DAGGETT



# CALIFORNIA COURT ASSOCIATION 2019 ANNUAL CONVENTION

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## TRIBAL EDUCATION FOR COURT PERSONNEL

Since time immemorial, California tribal communities have handled disputes according to tribal law and continue to handle matters today in forums called tribal courts. This class is for any court employee who wants to improve their knowledge about tribal courts, learn information that can help promote access to justice for clients from tribal communities, and enhance their cultural awareness skills when serving clients from tribal communities.

\*This course is 3.5 hours and CIMCE approved.

### COURSE OBJECTIVES

- Identify the sources of authority tribes can follow to operate a tribal court
- Learn the general overview of the foundation and structure of tribal courts
- Discuss areas California Superior Courts and tribal courts may intersect and work together
- Enhance cultural awareness skills when serving clients from tribal communities

My passion for working with tribal courts developed when I was a 22 year-old undergraduate student at UCLA. Throughout college, I worked on tribal court-related projects and eventually got hired at my first job as a tribal court administrator. During this time, I developed my experience operating a court partially from a PL-280 state and worked with general civil, family, juvenile dependency and delinquency, traffic, animal control, and criminal cases. My court record includes clerking over 2,000 hearings and 30 jury trials. I built working relationships with local jurisdictions and a state court association. My experience also includes working with attorneys coming to practice before the tribal court, and processing ICWA cases transferred from state court to tribal court. Throughout my tribal court career, I contributed to California's Court Toolkit for Tribal/State/Federal Administrators and Clerks and developed a passion for teaching. I have given presentations to tribal communities on tribal court administration and to international judicial delegations from Egypt, Morocco, Jamaica, and Ukraine on tribal courts in the United States.

### **Tribal Affiliation**

Descendant of the Washoe and Mono Lake Paiute communities from Northern California

### **Education**

M.A. American Indian Studies, UCLA  
B. A. American Indian Studies, UCLA



JENNIFER R. LEAL





# CALIFORNIA COURT ASSOCIATION 2019 ANNUAL CONVENTION

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## INTRODUCTION TO DEATH PENALTY

This course will introduce participants to death penalty proceedings and will provide a basic understanding of the death penalty process.

\*This course is 3.5 hours and CIMCE approved.

### COURSE OBJECTIVES

- What is a capital case and how does it qualify as a death penalty
- Overview of the death penalty process
- Key elements and requirements during death penalty proceedings

Gina is a Technical Training Specialist for Riverside Superior Court. She began her career in the Spring of 1996 and has held many positions throughout her tenure with the court. Gina currently trains staff in the areas of Juvenile and Criminal Law. She has extensive knowledge and over 15 years experience in criminal proceedings, including Death Penalty trials. During the last 5 years as a Technical Training Specialist, Gina has designed, developed, and facilitated Courtroom Assistant Academy courses, specific case type courses and numerous countywide courses. She is currently a member of the Association of Court Trainers.



GINA GURROLA



# CALIFORNIA COURT ASSOCIATION 2019 ANNUAL CONVENTION

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## OVERVIEW OF PRISON ABSTRACTS

This course provides an overview of Prison Abstract forms to clerk's office clerks, courtroom clerks, and those who want to be courtroom clerks.

\*This course is 3.5 hours and CIMCE approved.

### COURSE OBJECTIVES

- Overview of prison abstracts
- Discuss the purpose of prison abstracts
- Differentiate the various forms
- Information court clerks need to include with prison packets
- Recognize common issues and problems that court clerks receive from the Department of Corrections and Rehabilitations

Anita is the Criminal and Traffic Technical Training Specialist with the Riverside Superior Court. As the Criminal and Traffic Technical Training Specialist she develops curriculum, coordinates and instructs a variety of operational and staff enrichment training programs countywide. Anita has been employed with the Riverside Superior court for 16 years. She currently holds a degree in visual communications and sits on the executive committee as vice president for the Association of Court Trainers.



ANITA MALDONADO





# CALIFORNIA COURT ASSOCIATION 2019 ANNUAL CONVENTION

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## SO YOU WANT TO BE A COURT INTERPRETER

This course is an introduction to the profession of court interpreting and it is intended for bilingual individuals who are considering becoming court interpreters.

\*This course is 6.0 hours

### COURSE OBJECTIVES

- Examine the profession of court interpreting and how it fits into the justice system of California
- Discuss the knowledge, skills, and abilities required to become a court interpreter
- Explain how a bilingual individual may become a certified or registered court interpreter
- Guide participants in analyzing their own readiness for the court interpreting profession, and suggest ways to prepare for the testing

Jennifer has worked in the California courts since 2006, when she became certified as a California Court Interpreter in the Spanish language. She earned her Bachelor of Arts in Spanish Linguistics and worked for nearly a decade as a certified medical interpreter before joining the courts. Jennifer is certified as a translator by the American Translator Association and as a court interpreter by the Administrative Office of the US District Courts. She has taught interpreting and translation courses throughout her career, most recently at UC San Diego Extension and the University of Redlands. In 2015, Jennifer joined the San Bernardino Superior Court as the Interpreter Services Supervisor and oversees the court's language access program.



JENNIFER DE LA CRUZ



# CALIFORNIA COURT ASSOCIATION 2019 ANNUAL CONVENTION

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## EFFECTIVE PROPOSAL WRITING

\*LEADERSHIP PROGRAM II – MODULE III

In an organizational setting, people write for three reasons: to inform, to evaluate, and to persuade. For each of these purposes, a structural pattern will produce the best result. This course will focus on persuasive writing.

\*This course is 6.0 hours

### COURSE OBJECTIVES

- Identify and summarize the three reasons people write for an organization
- Explain the four elements of the persuasive structure – *NOSE pattern*
- Compose a proposal using the four elements of the *NOSE pattern*
- Discuss the different types of proposals written for the organization

**\*\*This course requires attendees to bring a laptop with Microsoft Word installed. Internet access will be available at no charge to each class participant.**

Cindi Maynard has worked since 2008 as a Leadership & Organizational Development Specialist for the Riverside Superior Court. Ms. Maynard is responsible for developing, coordinating, and implementing various court staff enrichment and leadership training programs. She has collaborated with California Judicial Council's Center for Judicial Education and Research (CJER), and various courts to develop statewide court staff curriculum. Cindi has been a member of CCA for 11 years and has served as a Director, Training & Certification Committee Chair & Co-chair, Training & Certification Committee member, and facilitated numerous CCA classes, most recently focusing on the Leadership I & Leadership II Program Modules.

Prior to the courts, Cindi's taught for the Riverside Office of Education, Riverside Unified School District, and Kamehameha Schools-Hawai'i. Cindi developed and implemented a Quality Management Systems Program for BMW North America and was a corporate trainer in the automotive industry. As you can see her passion is training.

Through the National Center for State Court's Institute of Court Management (ICM), Cindi has received ICM's Level I, Certified Court Manager, and Level II, Certified Court Executive, Certification.

Ms. Maynard holds a CA Life Time Designated Subjects Teaching Credential.



CINDI MAYNARD





# CALIFORNIA COURT ASSOCIATION 2019 ANNUAL CONVENTION

MEET YOUR  
FACILITATOR

## HR AND MANAGEMENT LEADERSHIP PROGRAM II – MODULE V

**This overview course will examine the role of the Human Resources Department as a strategic partner for managers and supervisors in the court. Key functions such as retirement, employee relations, performance appraisals and labor relations will be discussed showing how they relate to the role of the court manager and supervisor. Learn how an MOU, Personnel Rules, and other HR resources can assist you and enhance your skills as a manager or supervisor.**

**\*This course is 6.0 hours**

- Provide and overview of Human Resource Management
- Expand awareness of Human Resources competencies
- Discuss MOU, Personnel Rules, and other HR resources for supervisors and managers

**Lorraine Benavides** is the Human Resources Director for the Superior Court of California, County of Ventura, where she has been employed since July 1992. Ms. Benavides' expertise includes staff and curriculum development, employee relations, labor relations, and leadership coaching. Ms. Benavides has served as an instructor for the California Judicial Council's Center for Judicial Education and Research (CJER), where she has helped to develop statewide training programs on communication, professionalism, and cultural awareness. In addition, Ms. Benavides has presented programs for the Judicial Council's Labor Relations Unit on the subject of bargaining, union communications, and presenting financial data. Ms. Benavides is the President of the California Court Association, a non-profit organization responsible for delivering education and training for California court employees. Additional affiliations include the Association of Court Trainers and the Society of Human Resources Management associate's degree from Oxnard College.



LORRAINE BENAVIDES

### SUPERIOR COURT

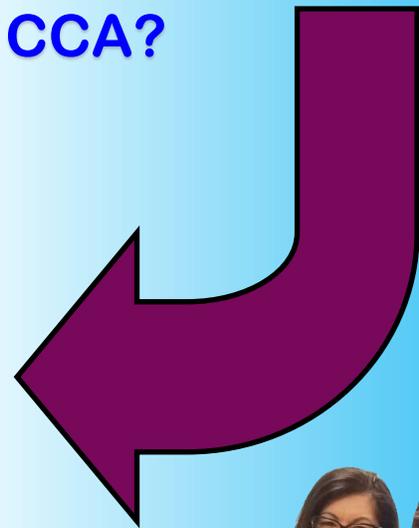


### COUNTY OF VENTURA



## Do YOU know the way to CCA?

*follow us*



# The DIRECTOR'S CHAIR



**Welcome to San Diego!**

**HOME OF THE SAN DIEGO SUPERIOR COURT**

On behalf of the CCA Executive Board and ARC Business Team, we are looking forward to seeing all of you at the CCA'S 67th Annual Convention and Training Days in San Diego, California on August 16-17, 2019. Planning is well underway, and we want to make sure that this training day will be a fun and educational time for everyone who plans on attending. Great classes are being offered by seasoned instructors and experts in their field. Class descriptions and Trainer Bios will be available soon.

San Diego has been called "the birthplace of California". Historically home to the Kumeyaay people, it was the first site visited by Europeans on what is now the West Coast of the United States. Upon landing in San Diego Bay in 1542, Juan Rodríguez Cabrillo claimed the area for Spain, forming the basis for the settlement of Alta California 200 years later. The Presidio and Mission San Diego de Alcalá, founded in 1769, formed the first European settlement in what is now California. In 1821, San Diego became part of the newly declared Mexican Empire, which reformed as the First Mexican Republic two years later. California became part of the United States in 1848 following the Mexican-American War and was admitted to the union as a state in 1850. A special reminder to Court Interpreters: Court interpreters can benefit by attending CCA's Convention too!

## A PIECE OF HISTORY— FIRST SAN DIEGO COURTHOUSE



First San Diego Courthouse Website

On March 27, 1850, the state legislature incorporated the town of San Diego. From that time until 1869, the building served as the city and county courthouse. It was also used as a meeting place, church, school, and polling place during elections.

The courthouse was destroyed in the 1872 fire. The First San Diego Courthouse Association reconstructed it in 1992 to a museum, and oversees its operation.



To connect with other CCA Directors throughout California Courts, click "connect" below (You will need to have the CCA login username)



## The Art of Recognition – Part One

We all need to be recognized. It's not a matter of pride, selfishness, or immaturity. Human beings, from the earliest moments in their lives, absolutely need respect and affection from everyone around them, which is where we implicitly find that sincere recognition towards us as people. I have always made a concerted effort to praise the people I work with. This is the first of a 4 part series that focuses on recognizing your co-workers.

For now, I will share 5 SINCERE compliments you can share:

### "YOU HAVE A GREAT SENSE OF HUMOR"

Every office has one person who knows how to ease tensions at work by cracking a quick joke or sharing a funny link. If this person's sense of humor makes your job a little more enjoyable, make sure to let them know.

### "NICE JOB ON THAT PRESENTATION"

Public speaking is intimidating, especially to someone who's new to their job and not used to giving presentations. Notice your coworker is nervous before a big meeting? Seek them out afterwards. Letting them know you enjoyed and learned from what they said will hopefully make them feel more confident next time.

### "YOU ALWAYS KNOW WHEN TO LEND A HAND."

You probably know someone who's always willing to help out with a project when you need it most, and odds are they rarely receive the recognition they deserve. Next time a coworker offers some relief when you're feeling overwhelmed, don't let it go unnoticed. Set aside time to tell them you see the great work they're doing and you appreciate it.

### "YOU'RE A SAVVY PROBLEM-SOLVER"

Being able to see problems differently is a valuable skill in the workplace. It can open up a team to new ideas and save precious time and resources. Sometimes you may be the person to spot the way out of a problem, and other times it's a coworker who points out the solution that was right in front of your face. If you're grateful for their point of view, they deserve to hear it.

### "YOU'RE A GREAT COMMUNICATOR"

Without communication, collaborating with the people in your workplace would be impossible. A great communicator knows how to understand other people's perspectives, explain their own, and make sure they're never keeping anyone in the dark. They're also not above receiving a compliment every now and then.

It's great to come to work or training classes, and get motivated, and it's even better to learn a new skillset, but it is the ultimate feeling to help others see things differently and helping them get there too. It's not all about you, but rather about us, all of us that is.

Help others by sharing a positive message daily regardless of the source. *See you in San Diego in August, 2019!*

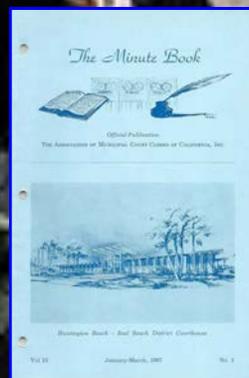


## Trivia Question #9:

At the November, 1966 CCA Board Meeting, a board member motioned that the words "Minute Book" be deleted from the heading so courts could order copies without being criticized by the Board of Supervisors.

Answer me this:

1. Who brought this motion to be heard?
2. What was the final result?



The **1st** member  
who emails **me**  
the correct answer  
will win a \$25 check!

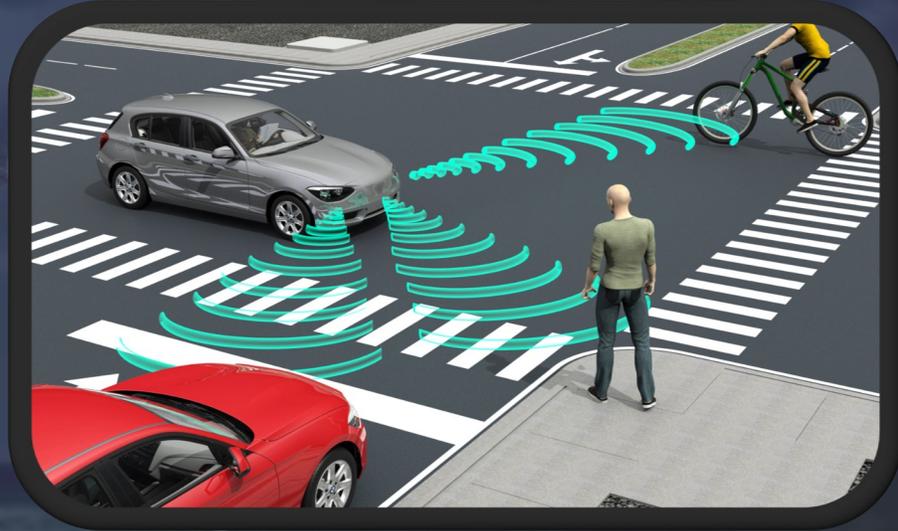
## CORRECTION POLICY

We aim to get it right, but when we get it wrong, please let us know. We want to correct the record.



# #trending

*The future is HERE...*  
**AUTONOMOUS  
VEHICLES...**



## Autonomous Vehicles: How will this affect the California Court System?

As always, modern technology will continue improve lives, but it will come with some new risks. How will this impact our court system? To start, “fewer accidents” means “fewer traffic cases”. While this is great news for society at large, this also means less traffic fines = less revenue for the courts. Traditionally, car accidents are assessed through the lens of driver negligence.

The National Highway Transportation Safety Administration (NHTSA) estimates that autonomous vehicles (AVs) could reduce accident rates by up to 90 percent, which would save more than 30,000 lives each year and avoid millions of injuries on American roads. Technology can mitigate many of our human weaknesses according the General Motors Chairman Bob Lutz, “The autonomous car doesn’t drink, doesn’t do drugs, doesn’t text while driving and doesn’t get road rage. Autonomous cars don’t race other autonomous cars and they don’t go to sleep.” Though people may eventually be safer in autonomous cars than in traditional vehicles, we have a long way to go and a short time to get there.

Autonomous vehicles inevitably will be involved in accidents, raising new liability questions as to who will be responsible for a car’s “negligence.” The car manufacturer? The maker of the automation component parts, such as sensors, cameras or navigation systems? The person who was in the driver’s seat but not actually driving? All three? Litigation over autonomous vehicles is in its infancy; but we can expect to hear more about this very soon.

Among the questions and issues that likely will arise are:

- Who is responsible if a driver falls asleep and the vehicle’s driver monitoring systems fails to wake up the driver?
- Can a driver legally rely on this feature (or lane or brake assist) and sue the manufacturer when the car does not alert him or her to a hazard?
- Should the driver be absolved of his or her own negligence?
- Can a manufacturer be subject to liability for not preventing an accident, even though its technology did not cause the harm?
- What happens when the AV follows the driving rules of the road and other drivers do not? For example, the AV:
  - ◊ Drives the posted speed on the highway when the flow of traffic is faster
  - ◊ Slows to a stop at a yellow light
  - ◊ Stops for a full three seconds at a stop sign.
- Negligent entrustment – can an owner of an AV be liable for loaning the AV to an operator unfamiliar with the automated features and an accident occurs?
- Can a driver operate an AV while intoxicated?



# #trending

*The future is HERE...*

## AUTONOMOUS VEHICLES...

### Autonomous Vehicles: How will this affect the California Court System? (Cont.)

#### Analyzing a Potential Analogy

Numerous theories have been proffered on what courts can and should use as an analogy for autonomous vehicles for liability purposes. These include analogies with elevators, autopilot systems and human beings. In his book *Putting the Reins on Autonomous Vehicle Liability* (North Carolina Journal of Law & Technology, Vol. 19, December 2017), David King proposes we analogize AV liability with how courts handle a long history of accidents involving equine transportation.

Both horses and self-driving cars can perceive their environment, misunderstand their surroundings, and make dangerous maneuvers independent of the human operator's will. For example, in *Alpha Construction v. Brannon*, 337 SW2d 790 (Ky. 1960), a horse walking on the side of a road was frightened by loud noises from a truck and galloped into the street causing an accident; in one of two fatal Tesla accidents in Florida in March 2019, the autonomous vehicle "saw" a white truck against a bright sky, thought it was *not* dangerous and drove straight into the truck.

#### Conclusion

State Courts need to face this realization and begin to determine appropriate fines and fees for autonomous vehicles and plan for the day when we receive fewer traffic-related fees. Arizona has started this process. Courts may want to consider how our work will change if autonomous vehicles spawn into litigation.

So, now that you have absorbed all of this, it's never too early to start thinking about how this will affect our courts, as a whole, and how it will change the work that each of us does in the court every day. Use your "forward thinking" skills and see if you can think of any solutions ahead of time. We would be interested in hearing your ideas!

Email [Victoria.borjesson@ventura.courts.ca.gov](mailto:Victoria.borjesson@ventura.courts.ca.gov)



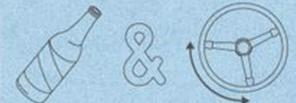
**94%**

of car accidents are a result of human error: Self driving cars can be programmed to obey speed limit and avoid distracted driving mistakes

# SAFETY

Car crashes cost the U.S. economy

**\$230**  
BILLION/YR



**4 MILLION**  
adults drink and drive each year  
Based on a survey done in 2011 by the Centers for Disease Control and Prevention

**80%**

of the crash scenarios involving unimpaired drivers could be prevented using Connected Vehicle Technologies (V2V)

**SELF DRIVING CARS MEANS LESS TICKET REVENUE**



Speeding tickets alone account for **\$6 Billion** in annual fines



**1** in 4 cars being self-driving by 2030 resulting in **25% less** in traffic tickets revenue





# California Court Updates



Submitted by: Deanna Simas  
Solano Superior Court



## SOLANO SUPERIOR COURT

### Civil Cases Go Live in DMS, *by Brandy Kemper, Assistant Operations Manager for the Civil and Family Law Divisions, Solano County*

As of April 2, 2019, new cases filed in the Civil Clerk's office are scanned into the Document Management System (DMS). Cases on file prior to that date will remain as paper files. These electronic files will not hit the courtrooms for 20-300 days, depending on the type of case or event scheduled, unless an Ex Parte Motion or Unlawful Detain Motion is filed. A representative from Image Source was on site to assist. Brandy Kemper, Assistant Operations Manager, reports that the process went smoothly for all case types.

### Postcards For Summoned Jurors, *by Jessica Piedra, Supervising Legal Process Clerk in the Jury Services Division, Solano County*

On March 25, 2019, the first jurors who received our new postcards summons reported for jury duty. Most jurors picked up the self-check in process with ease, some offering assistance to others who were less tech savvy. Prior to reporting, jurors were able to access their record through the Court website to submit a disqualification or request for postponement. This new feature has dramatically decreased our incoming postal responses. We have not seen any increase nor decrease to the percentage of jurors who report for service. As with any change, we are working on ironing out a few wrinkles but overall this upgrade is a success.

### Destruction of DMS Paper, *by Sarah Jones, Operations Manager for the Civil and Family Law Divisions., Solano County*

Family law went live with DMS several years ago, but has kept the documents until they had verified that the scanning was done accurately. On April 8, the paper documents scanned into DMS for 2015, 2016, January through March 2017 and January through March 2018 as well as the boxes of back scanning stored in Family Law and in space behind the Criminal/Traffic Division were destroyed. Documents up through 2017 are retained for two years after scanning and for one year commencing in 2018.

### Closeout Project, *by Robert Oliver, Assistant CEO, Solano County*

Once a criminal case reaches sentencing without any future court dates, the court closes out the case. This is done by entering data in the case management system which then is uploaded automatically to the Department of Justice. Over time, the court has been backlogged processing these closeouts. As of February 2019, the backlog count reached over 11,000. To address this, the court implemented a volunteer overtime plan that included staff coming in 3 Saturdays a month. As of May 25, the backlog count has been reduced to just over 3,000 with an anticipated finish date of June 29. Having these current will provide a more efficient workflow for both the intake and calendaring unit as well as providing a more current rap sheet. This couldn't have been made possible without the dedicated staff who have been coming in on most Saturday's since March.

<b>Court Connect</b> Case information - updated on a daily basis. <a href="#">Learn more »</a>	<b>Jury Duty</b> Prospective Jurors, Grand Jurors, reporting information and so much more. <a href="#">Learn more »</a>	<b>Pay Citation</b> Traffic, Boating, Fish & Game, Dog/Animal, Local City and County Ordinances. <a href="#">Learn more »</a>	<b>Self Help Resources</b> Information and resources for people who are representing themselves in court. <a href="#">Learn more »</a>
<b>Law &amp; Justice Center »</b> 530 Union Avenue Second Floor Fairfield, CA 94533	<b>Hall of Justice »</b> 600 Union Avenue Fairfield, CA 94533	<b>Solano Justice Center »</b> 321 Tuolumne Street Vallejo, CA 94590	<b>Old Solano Courthouse »</b> 580 Texas Street Fairfield, CA 94533

## More than 750 Homeless People with Mental Disorders in Permanent Housing Thanks to Innovative Partner Program with LASC

*“The Court finds that you are both eligible and suitable for participation in the Office of Diversion and Reentry probation program,” Los Angeles Superior Court Judge Karla Kerlin tells the defendant appearing before her in a downtown Los Angeles courtroom.*

*This defendant, along with more than 750 others, will now officially be part of the Los Angeles Superior Court and the Los Angeles County Office of Diversion and Reentry’s ODR Housing program. The program removes arrested persons with mental and/or substance use disorders from jails and provides permanent housing and services, once placed on probation, as long as they comply with the terms of the program.*

*“What we do know about this population is that if they are left untreated and unhoused, they have a higher recidivism rate,” said Peter Espinoza, director of the Office of Diversion and Reentry and former LASC supervising criminal judge. “They come in and out of the county jail at an alarmingly high rate.”*

*Aside from the person displaying signs of mental disorders and being homeless, there are no written guidelines to determine eligibility in the program other than a defendant and the charges against him or her have to be eligible for probation. Online referrals come in from attorneys and mental health professionals in the jails and can happen at any point throughout a defendant’s case, even after sentencing.*

*Once a referral is received, the clinical portion of the ODR team (see page 2) does a psychiatric assessment at the jail to determine if the defendant has some sort of mental disorder and would be willing to participate in the program.*

*If the defendant passes the initial screening, Criminal Supervising Judge Scott Gordon will issue an order transferring the defendant to ODR Court for a hearing in his or*



*Judge Karla Kerlin presides over the ODR Housing Calendar at LASC*

*“I will then sentence the defendant to ODR probation – or felony super charged probation, as I like to call it,” said Kerlin. “It’s all of the terms for a standard felony plus extra terms and conditions. Some also have suspended prison terms as part of their sentencing. The person is ordered conditionally released to a representative of the ODR program to be placed in housing... Public safety is the number one priority when handing down sentences,” said Gordon. “This program allows us to look at each offender individually to see if they would benefit from it. By providing stable housing and guidelines for the defendant to follow, the likelihood of the individual reoffending decreases, making the community safer and benefitting the offender as well.”*

*The initial psychiatric assessments in the jails are also used to determine the type of housing the defendant will be sent to. There are different levels of housing, from board and care to independent living. Persons can progress through the*

*After funding for housing was approved by the Los Angeles County Board of Supervisors in late 2015, Gordon, Espinoza, and retired and former criminal supervising Judge James R. Brandlin worked together to brainstorm how the program would work. Since its 2016 launch, the program has expanded from one part-time courtroom to now having a full-time, designated courtroom in downtown Los Angeles and a part-time courtroom in Compton, with no additional funding provided to the Court.*

*“We are in the process of scaling up our clinical team in order to evaluate more people in jail. Once we are able to do that, more courtrooms will be needed to hear these cases,” said Espinoza, “We want to have a presence in more facilities and judicial districts throughout Los Angeles County. Also, we continue to reach out to community-based providers to increase our ability to house people.” The program currently has an 80 percent*

Homeless—Innovative Partner Program with LASC (cont. from previous page)

*Defendants are ordered to appear for progress reports after sentencing. Initially, they are seen frequently, roughly every four to six weeks, but if they are doing well in the program, the time in between visits will increase. “I tell participants to think of it as your job, being an ODR participant, and work on you,” said Kerlin.*

*“You have to go to your individual counseling, group sessions, your substance abuse programs. You have to do all of these things because this is your job as part of this program.” Even though the program is in its infancy, participants are doing well and have provided great feedback to the Court.*

*“It’s been an amazing process to see the transformation of the people appearing in ODR Court. Some are going to trade school; some have started working full-time jobs. I had a defendant thank me profusely in court for this program. She said it was incredibly dangerous living on the streets and ODR saved her,” said Kerlin.*

*The program is not only impactful on the participants, but also the judges presiding over them.*

*“It is so awesome to be a part of the teams convened to help people find solutions for their lives that will impact them personally and our community locally and nationally,” said Judge Karen Ackerson Gauff, who presides over the ODR Court in Compton. “I’m not sure words alone can explain the value I’ve seen gained by the defendants who have transformed since the beginning. It’s something that sticks with you.”*

ODR Team

Courtroom - Judges Kerlin and Ackerson Gauff,



*“It is so awesome to be a part of the teams convened to help people find solutions for their lives that will impact them personally and our community locally and nationally, I’m not sure words alone can explain the value I’ve seen gained by the defendants who have transformed since the beginning.*

*It’s something that sticks with you.”*

Judge Karen Ackerson Gauff



For More information on this project, contact LASC's Public Information Office at [publicinfo@lacourt.org](mailto:publicinfo@lacourt.org)



# California Court Updates



Ventura Superior Court's continued commitment to developing talent



## Congratulations to The Class of 2019

### M.A.P.S SUPERVISORY CERTIFICATE PROGRAM (MANAGING AND ADVANCING PROFESSIONAL SUCCESS)

The M.A.P. S Supervisory Certificate Program is in an 18-unit education program that provides for a Certificate in Supervision from Ventura College. Participants are selected via a competitive application process. Classes include basic supervision, human resource management, organizational behavior, business English and computers skills. Students meet once a week, for a two to three year period. Classes are held on-sight at the Hill Road Training Room.

The first cohort of students completed the program and graduated in May 2009; a second group graduated in May of 2011 and on May 23, 2019 the third class graduated.

This has been a very rewarding experience for the Court, the College, and most importantly to the program participants.

For more information on this program, contact Lorraine Benavides, HR Director, Ventura Superior Court and Your 2018-2019 CCA President at:

[Lorraine.benavides@ventura.courts.ca.gov](mailto:Lorraine.benavides@ventura.courts.ca.gov)



Our Court is here  
for the People we serve.



Submitted by Victoria Borjesson

"I truly enjoyed my time with the court, but I still feel like writing is my true calling,"

## Robert "Bob" Gutierrez

### "Farewell Tour"

Bob Gutierrez  
housing

On April 1, 2019, CCA Member Robert "Bob" Gutierrez retired from his position as Court Clerk from the Santa Clara Superior Court after 29 years! For the last 7 years, Bob served as a Courtroom Clerk for the Hon. James L. Stoelker, Judge of the Santa Clara Superior Court, upon his retirement. During Bob's 29 year career, he was also honored as Santa Clara Superior Court's Employee of the Month for January, 1991, the County of Santa Clara's Employee of the Month for May, 1991, and the Santa Clara Superior Court's most coveted award, Employee of the Year, for 2018!

For decades, Bob has been CCA's and Santa Clara court's very own "Mark Twain". Many of you who have been a member of CCA for a long time and/or worked with Bob at Santa Clara Superior Court are probably very familiar with his articles that he has published over the years in *The Minute Book* and in the his Court's newsletter. These stories (some fictional) are predominantly themed on "work", but with a very humorous twist. Here are just a few of his published articles:

- **Reading Grisham So You Don't Have To: The Appeal.** This article is a great review of "The Appeal" authored by John Grisham.
- **The Care and Feeding of Live Exhibits**
- **Ode to my Assigned Chair** – Bob – a poem "To celebrate Bad Poetry Day". Over the last few years, Bob staged a bad poetry contest at Santa Clara Superior Court. He disqualifies myself because he buys the prizes and counts to votes for worst poem.
- **Buddy, the Courthouse Elf** (Holiday article)
- **A Charlie Brown Courtmas** (Holiday article)
- **Clerk Hard** (Holiday article)

*"When I came to the court, I had intended it to be a temporary job while I finished my degree in English. I had wholly intended to seek a career in writing. 29 years later, I was still with the court until my retirement. I truly enjoyed my time with the court, but I still feel like writing is my true calling," said Bob.*

"In addition to his remarkable writing talent, Bob also plays guitar, writes his own songs, created farewell retirement videos for staff, and even music videos which can be seen on his YouTube Channel: "The Music Moron", running; hiking; and making his wife, Beverly, groan at his terrible jokes.

For all of you who are die-hard "Bob" fans; - do not be dismayed. Bob has left us all with his gift of a "farewell" poem on the next page. We will we will also be republishing some of his annual Holiday stories in the future. **You can count on that.**

From all of us at CCA...

**Congratulations Bob!**



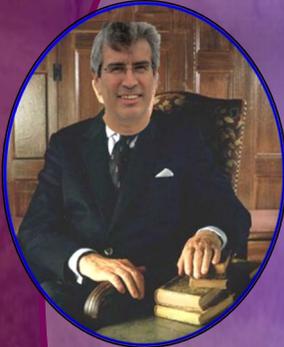
(Continued)



Mobile in the

Goodbye to the Court

After 29 years, I've retired from the court  
 It's time to start watching a different sport  
 One played on a field or a diamond outside  
 Not one that a jury will have to decide  
 I'll fill sunny days with long strolls in the park  
 Without one exhibit that I'll need to mark  
 I've hours to spend in the gym for my fitness  
 And not once will I have to swear in a witness  
 Life I suspect will be quite a breeze  
 Because I don't have to collect jury fees  
 Of course, I'll no longer have minutes to take  
 After all, life will be one infinite break  
 I won't have to deal with a single attorney  
 Because I have started on my brand-new journey  
 I still liked my job, I left with no grudge  
 I really enjoyed my spectacular judge  
 And surely, I'll miss my great courthouse friends  
 I know I'll still visit again and again  
 But it was just time to try something new  
 After almost three decades, I want a fresh view  
 And though I am leaving to get a new look  
 I'm hoping I'll still get to read Minute Book  
 For though I no longer am going to work  
 In my heart I'll forever be a court clerk!



2019

Bob Gutierrez



# LEADERSHIP



**TRAINING  
& CERTIFICATION**  
CYNTHIA MAYNARD  
RIVERSIDE COUNTY

# Prepare for Your Success

## California Court Association LEADERSHIP II ESSENTIAL MANAGEMENT SKILLS FOR EMERGING LEADERS

The Training and Certification Committee extends an invitation to all CCA members who want to improve upon or further his/her career with the court, to apply for the Leadership II Program. The Leadership II Program's purpose is to strengthen the skill sets and overall effectiveness of any individual having a desire to attain a leadership position.

### Leadership II Program requirements:

- Submit application and \$25 application fee.
- Attend and complete Modules 1-6.
- Apply online for graduation & include proof of attendance to all classes.
- Attend graduation award ceremony at the Annual Convention.



*THE LEADERSHIP II TRACK IS OPEN TO ALL MEMBERS  
THERE ARE NO PREREQUISITES*

*LEADERSHIP I PROGRAM CERTIFICATION IS NOT REQUIRED*

### *The Leadership II Program Application*

*deadline is May 15, 2019*

#### Module I

*Budget & Finance for  
Leaders*

#### Module II

*Emotional Intelligence*

#### Module III

*Effective Proposal  
Writing  
Fresno Training Day  
April 13, 2019*

#### Module IV

*Managing  
Organizational Change*

#### Module V

*Management and HR  
San Diego Convention  
August, 17, 2019*

#### Module VI

*Overview of Civil,  
Criminal, & Family Law*



For the program's class summaries, & application click on the link [CalCourt Certification Program](#)

To contact the Training and Certification Committee please email your questions to [calcourteert@gmail.com](mailto:calcourteert@gmail.com)



# DMV Updates



DMV LIAISON  
JILL RAMIREZ  
SOLANO COUNTY (RETIRED)

## Driver License and Identification Card Renewals Update

DATE: March 8, 2019

COURT INFORMATION MEMO: 19-05

### PURPOSE:

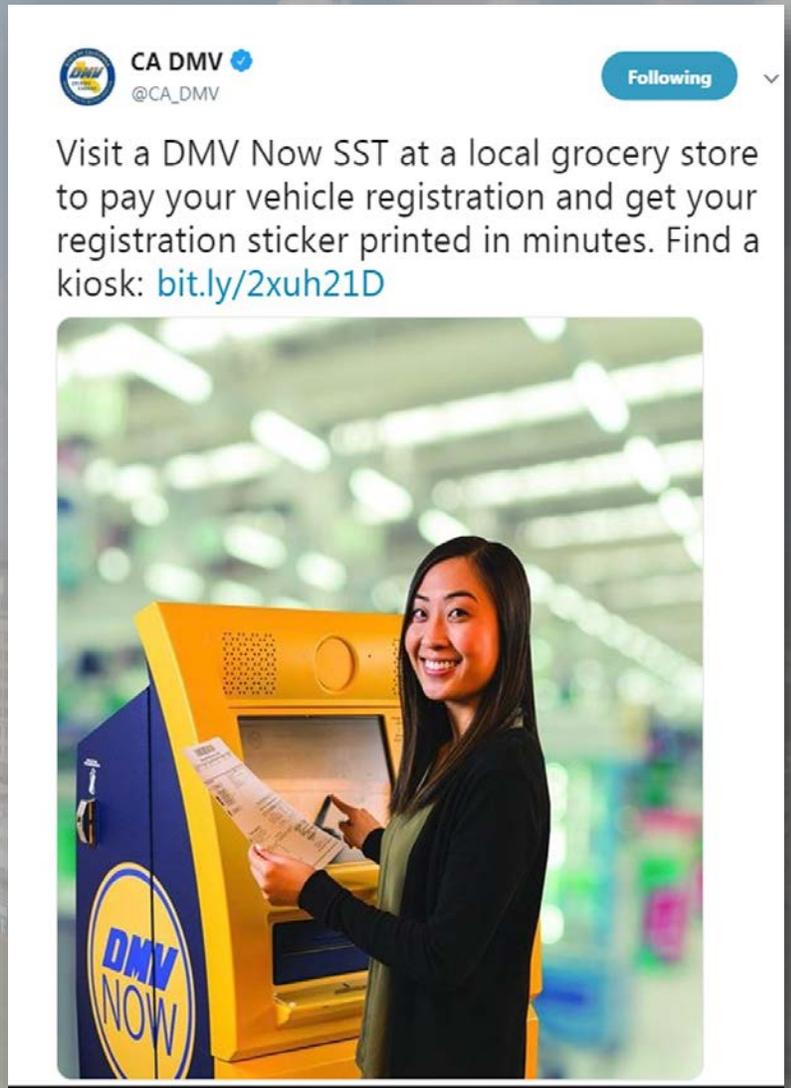
o a delay in driver license (DL) and identification (ID) card renewals. provide information to courts regarding

The California Department of Motor Vehicles (DMV) recently encountered an issue with DL/ID card Renewal by Mail and Internet Renewal Applications. Affected customers will have an expiration date of January 20, 2019 through March 31, 2019.

New programming to expand customer service created unforeseen complications for online and by-mail renewals that resulted in DL/ID cards not being issued and transactions not appearing on the customer's DL/ID record.

### NEW INFORMATION:

The DMV updated the records of all affected customers. Customers can expect to receive their new cards within two to three weeks.



@CA DMV



Never miss the latest news from the CA DMV. This new tool also offers customization to obtain specific DMV related topics, such as AB 60, autonomous vehicles, and office openings and closures.





**Hope for Mojave courthouse; Rosamond killers sentenced**

May 28, 2019, 10:52 AM

**Banning Court Program Helps Vets Fighting Drug Abuse**

May 20, 2019, 11:20 AM

**Riverside Superior Court announces eighth annual veterans court graduation: May 24, 2019**

May 16, 2019, 12:00 PM

**Spotlight on jurors this week**

May 16, 2019, 11:48 AM

**Newsom Increases Court Funding to Address Judge Shortage**

May 13, 2019, 5:21 PM

**Modified schedule at the Needles District during July 2019**

May 9, 2019, 1:21 PM

**Governor Newsom Releases Revised "California for All" State Budget**

May 9, 2019, 1:21 PM

**May Budget Revise Statement from Chief Justice Tani G. Cantil-Sakauye**

May 9, 2019, 1:20 PM

**Seaside and Greenfield continue to vie for new courthouse**

May 9, 2019, 1:20 PM

**San Mateo Court Expands Permissive e-Filing to Family Law Cases**

Apr 29, 2019, 8:35 PM

**Superior Court Honors Prop. 36 Treatment Court Graduates**

Apr 24, 2019, 9:33 AM

**City Successfully Clears 88K Suspended Licenses For People Who Failed To Appear In Traffic Court**

Apr 18, 2019, 2:47 PM

**What should replace cash bail?**

Apr 11, 2019, 4:23 PM

**As more people go without a lawyer, courts offer self-help services. Advice from the judge? No way**

Apr 9, 2019, 12:05 PM

**Judge orders California to open voter registration at welfare offices, student aid centers**

Apr 5, 2019, 12:06 PM

**California Chief Justice Lays Out Goals For Equal Access To State's Courts**

Mar 27, 2019, 1:20 PM

**California Chief Justice Delivers 2019 State of the Judiciary Address**

Mar 27, 2019, 1:19 PM

**Outreach Plus at the Indio High School**

Mar 27, 2019, 1:19 PM

**African-American women on the California bench: a history**

[Click here to see more!](#)



Believe It or Not!



WE READ... WHINY LAWYERS

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF TEXAS  
HOUSTON DIVISION

United States District Court  
Southern District of Texas  
**ENTERED**  
December 12, 2018  
David J. Bradley, Clerk

ALIGN TECHNOLOGY, INC, §  
§  
Plaintiff, §  
VS. § CIVIL ACTION NO. 4:11-CV-695  
§  
CLEARCORRECT, INC., et al, §  
§  
Defendants. §

**ORDER**

The Court is in receipt of the parties' whiny letters. What is wrong with you parties/lawyers?  
Just **STOP IT!**

- 1) Align may produce a supplemental expert report by December 17, 2018. If the report is substantially different and does more than update the financials, the expert must appear at the courthouse for a supplemental deposition on December 27, 2018.
- 2) ClearCorrect must provide the Court with proof that all 167 individuals added were previously disclosed in discovery by December 13, 2018. If any of the three new witnesses will be testifying at trial, they must be produced for deposition before December 14, 2018.
- 3) A new 30(b)(6) deposition of Defendants' witness addressing any supplemental financials must be completed by December 21, 2018. If ClearCorrect still needs to complete a 30(b)(6) deposition of Plaintiff's witness, that deposition may take place on or before December 21, 2018.

There will be no extension granted on the motion deadline - **DON'T ASK.**

This is my oldest and least favorite case. Please stop trying to become my least favorite lawyers.

**HAPPY HOLIDAYS!**

The Clerk shall enter this Order and provide a copy to all parties.

SIGNED on this the 12<sup>th</sup> day of December, 2018, at Houston, Texas.

  
VANESSA D. GILMORE  
UNITED STATES DISTRICT JUDGE

**WHINY LAWYERS**

*Courtesy of Law&Crime*

This case was brought by **Align Technology Inc.**, the company behind Invisalign dental aligners against **ClearCorrect, Inc.**, which markets a competing product that Align says infringes on their patent. The case has been going on since 2011, and the two sides recently submitted letters bickering over discovery-related issues. Judge Gilmore was not amused, and clearly doesn't want this case to drag on any longer than it has to.

In response to the filings from both sides, Judge Gilmore brought the heat in an order on Wednesday that got straight to the point, and has been making the rounds on social media.

"The Court is in receipt of the parties whiny letters," she began. "What is wrong with you parties/lawyers? Just **STOP IT!**" [emphasis in original]

After discussing some specific issues related to expert testimony and financial information, Judge Gilmore continued by telling both sides not to ask for any favors when it comes to deadlines.

"There will be no extension granted on the motion deadline — **DON'T ASK,**" she wrote.

The judge then expressed her displeasure for the case, and warned the attorneys against drawing even more of her ire.

"This is my oldest and least favorite case," she wrote. "Please stop trying to become my least favorite lawyers."

She did close with a positive message, closing with, "**HAPPY HOLIDAYS!**"





let's get social



**CHAIR**  
VICTORIA BORJESSON  
EDITOR MINUTE BOOK  
VENTURA COUNTY



**SOCIAL MEDIA**  
TERESA RODRIGUEZ  
GRAPHIC DESIGN  
VENTURA COUNTY



**MULTIMEDIA**  
JOHN WILSON  
VENTURA COUNTY



**FIELD REPORTER**  
JUAN JAQUEZ  
BACKUP PHOTOGRAPHER  
VENTURA COUNTY



**BACKUP PHOTOGRAPHER**  
FIELD REPORTER  
MARIA MARTINEZ  
VENTURA COUNTY



**FIELD REPORTER**  
MELISSA DICIOLLI  
VENTURA COUNTY



**SOCIAL MEDIA INTERN**  
CALLE BORJESSON  
VENTURA COUNTY

## UPDATES

Greetings CCA Members!

As always, our main goal is to provide 4 issues of the Minute Book to you, our members, on a timely basis that is filled with useful information that we hope provides value to you in the course of your work.

- CCA's quarterly online publication *The Minute Book* is delivered each quarter to CCA's membership via electronic delivery. As a member benefit, *The Minute Book* serves to inform our members about current activities, announcements about CCA events, updates regarding committee work and so much more.
- Our CCA Communications Committee photographers and video team will be out and about at CCA's 67th Annual Convention in San Diego on August 16-17, 2019. While in San Diego, we will be looking for CCA members who love having their photos taken, as well as video, so we can use for CCA marketing. If you would like to be featured with a testimonial in any of our marketing materials, please let me know and provide me with a testimonial to accompany your photo in future CCA marketing materials.

Thanks to all of you who have contributed to this success!

See you in

San Diego



## CCASOCIAL MEDIA

Follow @theccainc



### TWITTER

83 followers  
5,692 Tweet impressions in May  
Most popular Tweet: Riverside Superior Court announces eighth annual veterans court graduation: May 24, 2019

### FACEBOOK

285 likes  
304 followers  
940 people reached in May  
319 post engagements  
80% female followers



### INSTAGRAM

33 followers  
Most liked photo: Humboldt County Courthouse, completed 1889 historical post

### LINKEDIN

366 Connections & 29 followers  
67% of followers belong to the Judiciary, Government Relations/Administration, or Law Practice industries



### TOTAL

815 Connections & followers across Twitter, Facebook, Instagram and LinkedIn

Follow for daily California Courts updates!

www.calcourt.org

SEE YOU IN

san diego!

08.16-17.19

